



Foreign Affairs Manual

14 FAM – Logistics Management

Change Transmittal: LOG-83

Date: December 23, 2010

14 FAM 630 DOMESTIC TRANSFERS

Changes

1. **14 FAM 630, Domestic Transfers:**

- **14 FAM 631.3, Eligibility Criteria, paragraph b:** Before any obligation of U.S. Government funds is incurred under these regulations, employees must have executed a 1-year service agreement in accordance with Chapter 302-2.13 of the Federal Travel Regulation (FTR) and Form DS-3045, Service Agreement for a Relocation Bonus; and
- **14 FAM 632.1, Various Expenses and Allowances, paragraph f:** The relocation income tax allowance has been added.

2. **Change Transmittal** has replaced the term Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission.
3. Revisions are shown in *italic dark magenta*. Other than formal titles, the italic dark magenta will be removed the next time the material is updated. Only current changes will appear in italic dark magenta. Italic dark magenta provides a historical record of changes. New or substantially revised subchapters will not appear in italic dark magenta.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 14 FAM 630 (CT:LOG-43, 07-02-2007; 4 pages) and replace it with revised subchapter 14 FAM 630 (4 pages).
2. After inserting the material in the binder, insert this Change Transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:LOG-83 and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

(A/LM)